

I hereby give notice that an ordinary meeting of the Climate Action Joint Committee will be held on:

Date: Tuesday, 30 March 2021
Time: 1.30pm
Venue: Tararua Room
Horizons Regional Council
11-15 Victoria Avenue, Palmerston North

CLIMATE ACTION JOINT COMMITTEE AGENDA

MEMBERSHIP

Cr RJ Keedwell	Horizons Regional Council
Mayor B Wanden	Horowhenua District Council
Mayor H Worboys	Manawatu District Council
Mayor G Smith	Palmerston North City Council
Mayor A Watson	Rangitikei District Council
Mayor D Cameron	Ruapehu District Council
Mayor T Collis	Tararua District Council
Mayor H McDouall	Whanganui District Council
Plus Iwi Members (to be appointed)	

Michael McCartney
Chief Executive

Contact Telephone: 0508 800 800
Email: help@horizons.govt.nz
Postal Address: Private Bag 11025,
Palmerston North 4442

**Full Agendas are available on Horizons Regional Council website
www.horizons.govt.nz**

for further information regarding this agenda, please contact:
Julie Kennedy, 06 9522 800

CONTACTS	24 hr Freephone : 0508 800 800	help@horizons.govt.nz	www.horizons.govt.nz	
SERVICE CENTRES	Kairanga Cnr Rongotea & Kairanga-Bunnythorpe Rds, Palmerston North	Marton 19-21 Hammond Street	Taumarunui 34 Maata Street	Woodville Cnr Vogel (SH2) & Tay Sts
REGIONAL HOUSES	Palmerston North 11-15 Victoria Avenue	Whanganui 181 Guyton Street		
DEPOTS	Levin 120-122 Hokio Beach Rd	Taihape 243 Wairanu Rd		
POSTAL ADDRESS	Horizons Regional Council, Private Bag 11025, Manawatu Mail Centre, Palmerston North 4442			
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AGENDA

1 Welcome/Karakia

2 Apologies and Leave of Absence

At the close of the Agenda no apologies had been received.

3 **Public Forums:** Are designed to enable members of the public to bring matters, not on that meeting's agenda, to the attention of the local authority.

Deputations: Are designed to enable a person, group or organisation to speak to an item on the agenda of a particular meeting.

Requests for Public Forums / Deputations must be made to the meeting secretary by 12 noon on the working day before the meeting. The person applying for a Public Forum or a Deputation must provide a clear explanation for the request which is subsequently approved by the Chairperson.

Petitions: Can be presented to the local authority or any of its committees, so long as the subject matter falls within the terms of reference of the council or committee meeting being presented to.

Written notice to the Chief Executive is required at least 5 working days before the date of the meeting. Petitions must contain at least 20 signatures and consist of fewer than 150 words (not including signatories).

Further information is available by phoning 0508 800 800.

4 Supplementary Items

To consider, and if thought fit, to pass a resolution to permit the Committee/Council to consider any further items relating to items following below which do not appear on the Order Paper of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended), and the Chairperson must advise:

- (i) The reason why the item was not on the Order Paper, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

5 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

Report No.	21-40
Decision Required	

ELECTION OF CHAIR AND DEPUTY CHAIR

1. PURPOSE

- 1.1. The purpose of this report is to elect a Chair and Deputy Chair of the Climate Action Joint Committee.

2. RECOMMENDATION

It is recommended that the Committee:

- a. receives the information contained in Report No. 21-40 and Annex.
- b. resolves that, as set down in the Terms of Reference, 'System B' be adopted for election of the Chair and Deputy Chair;
- c. resolves that (to be named) be nominated for the position of Chair of the Climate Action Joint Committee;
- d. declares that (to be named) be elected as Chair of Climate Action Joint Committee;
- e. resolves that (to be named) be nominated for the position of Deputy Chair of the Climate Action Joint Committee;
- f. declares that (to be named) be elected as Deputy Chair of Climate Action Joint Committee.

3. FINANCIAL IMPACT

- 3.1. There is no financial impact.

4. COMMUNITY ENGAGEMENT

- 4.1. This item is available for public viewing via the Horizons Regional Council website.

5. SIGNIFICANT BUSINESS RISK IMPACT

- 5.1. There is no significant business risk associated with this item.

6. CLIMATE CHANGE IMPACTS

- 6.1. As the report deals entirely with administrative matters, there is no climate change impact.

7. DISCUSSION

- 7.1. The Local Government Act 2002 (Schedule 7, clause 25(4); see **Annex A**) sets out two approaches for election of chairpersons and deputy chairpersons. This Committee's Terms of Reference specify that 'System B' be used.
- 7.2. Under System B, there is only one round of voting and the person is appointed if he or she has more votes than any other candidate.

- 7.3. Should two or more members receive an equal number of votes, the tie is resolved by lot. The most common procedure is for the names of the candidates receiving an equal number of votes to be placed in a container, a name drawn out by an independent party, and that person deemed to be elected.
- 7.4. The Committee's Terms of Reference provide for the appointment of iwi members. All of these appointments are yet to be made. The Committee may choose to revisit appointments to the chair and deputy chair roles once all iwi members join the Committee.

8. SIGNIFICANCE

- 8.1. This is not a significant decision according to Horizons' Policy on Significance and Engagement.

Tom Bowen
PRINCIPAL ADVISOR, STRATEGY & POLICY

ANNEXES

- A Schedule 7, Clause 25(4), LGA

Local Government Act 2002

Schedule 25 – Voting systems for certain appointments

- (4) System B—
 - (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
 - (b) has the following characteristics:
 - (i) there is only 1 round of voting; and
 - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

Report No.	21-41
Decision Required	

COMMITTEE FORMATION AND WORK PROGRAMME

1. PURPOSE

- 1.1. The purpose of this item is to provide an update on appointment of tangata whenua Members and to seek guidance on the Committee's working agenda.

2. RECOMMENDATION

It is recommended that the Committee:

- a. receives the information contained in Report No. 21-41;
- b. notes proposed amendments to the Committee's Terms of Reference;
- c. notes that appointment of tangata whenua Members to the Committee is progressing;
- d. agrees to meet in March and September each year, to align with Regional Chiefs;
- e. agrees to invite the Climate Change Minister to discuss engagement between the Committee and central Government;
- f. requests that member councils report on their respective climate action plans;
- g. invites tangata whenua to share their views on climate action.

3. FINANCIAL IMPACT

- 3.1. There is no financial impact.

4. COMMUNITY ENGAGEMENT

- 4.1. This item is available for public viewing via the Horizons Regional Council website.

5. SIGNIFICANT BUSINESS RISK IMPACT

- 5.1. There is no significant business risk associated with this item.

6. CLIMATE CHANGE IMPACTS

- 6.1. As the report deals entirely with administrative matters, there is no climate change impact.

7. DISCUSSION

- 7.1. In establishing this Committee, member councils agreed to Terms of Reference. These are attached at **Annex A**. Two amendments to the Terms of Reference are proposed. Firstly, to avoid any confusion (and reflecting the wording of several councils' resolutions), we recommend amending the Committee's name to 'Climate Action Joint Committee'. Secondly, iwi have expressed an expectation of equal partnership, including equal representation on the Committee. To provide for this, we propose to amend the 'committee membership' clause (and, consequentially, the quorum). Proposed changes are highlighted

in the version at **Annex B**. Changes to the Terms of Reference may be approved by Regional Chiefs.

Tangata Whenua Participation

- 7.2. The Terms of Reference provide for members to be appointed to represent the perspectives of tangata whenua. Horizons has worked through a process seeking nominations from iwi groups across the region. One nomination was received. A further process will be opened to identify additional nominees before the next meeting of the Committee.
- 7.3. Appointment of iwi Members to this Committee is intended to provide a tangata whenua perspective, knowledge and participation. It does not replace the need for the Committee or councils to seek the particular view of an individual iwi / hapū on any decisions the Committee should make or on issues the Committee may be considering.

Engagement with Central Government

- 7.4. In its draft advice on emissions reductions, the Climate Change Commission has noted the importance of genuine partnership between iwi, central government, and local government in achieving enduring change. This Committee offers a mechanism to support those relationships. Members may wish to invite the Climate Change Minister to attend a meeting once iwi members have been appointed, to explore how best to work together.

Committee Work Programme

- 7.5. According to the Terms of Reference, the Committee is to meet at least twice a year. We suggest aligning Committee meetings with Regional Chiefs in March and September. Whether more frequent meetings are warranted would depend in part on the Committee's work programme. In line with the objectives set out in the Terms of Reference, the Committee's agenda might include:
- Receiving council climate action plans (or progress toward developing action plans);
 - Receiving iwi / hapū plans and proposals;
 - Developing an overarching regional action plan;
 - Responding to climate-related risks identified through the Regional Climate Change Risk Assessment or other processes;
 - Exercising leadership through transition;
 - Coordinating a regional response to government policy, including emissions budgets and pathways to be adopted later this year;
 - Overseeing joint projects; and
 - Subject to discussion with the Minister, updates from Government officials.
- 7.6. A baseline regional action plan was produced in September 2020, outlining efforts already underway to tackle climate change. It is available at:
<http://www.horizons.govt.nz/HRC/media/Media/Publication/Climate-Change-Action-Plan.pdf>

8. NEXT STEPS

- 8.1. Authority to vary the Terms of Reference rests with Regional Chiefs. We will seek endorsement of the proposed amendments at or before Regional Chiefs' June meeting. At that time, we will also provide an update on nominations for tangata whenua Members. We aim to have completed the process, and have made appointments to the tangata whenua roles, in time for a September 2021 meeting of the Committee.

- 8.2. For a September 2021 meeting, we are also likely to be in a position to report to the Committee on findings of the Regional Climate Change Risk Assessment as well as on transitional and governance risks (discussed in a separate report to this meeting). We suggest that the Committee request that member councils provide details of their respective action plans at that time, to inform a discussion about next steps. These updates might usefully include an overview of climate change provisions included in each council's Long-Term Plan.
- 8.3. We suggest that it would also be useful for the Committee to receive advice exploring implications of proposed emissions budgets / policies for the region, and what role the Committee might play in response.

9. SIGNIFICANCE

- 9.1. This is not a significant decision according to Horizons' Policy on Significance and Engagement.

Tom Bowen
PRINCIPAL ADVISOR, STRATEGY & POLICY

ANNEXES

- A Committee Agreement and Terms of Reference
- B Proposed Amendments to TOR

Climate Action Committee

Manawatū-Whanganui Region

AGREEMENT AND TERMS OF REFERENCE

September 2020

Statement of Purpose

The purpose of the Climate Action Committee is as follows:

- To receive scientific evidence and Mātauranga Māori to inform strategic leadership on how the Manawatū-Whanganui Region could achieve climate change mitigation and adaptation; and
- To inform the development of climate change adaptation and mitigation objectives, share information, and facilitate collaborative action to reduce greenhouse gas emissions and prepare for climate change impacts.

Committee Membership

The Committee consists of the following members:

- The Mayor/Chair or designated delegate of each local authority within the Manawatū-Whanganui Region (total 8 members); and
- Three non-Councillor members, to represent the views of Tangata Whenua. These appointments will be made by Horizons on the recommendation of iwi leaders, taking into consideration their skills, attributes or knowledge that will assist the work of the Committee.

This Committee may invite advisers to attend relevant portions of the Committee's business.

Election of the Chair and Deputy Chair

The committee will elect a Chair and Deputy Chair by the system described in clause 25(4) Schedule 7 of the Local Government Act 2002.

Meetings

The Committee will sit at least twice each year.

Quorum

A quorum will consist of at least six members.

Meetings may be held in person or by other means (such as audiovisual link) as the Committee agrees where permissible under New Zealand law and the standing orders of the parties.

TERMS OF REFERENCE

Objectives

The operating objectives are:

- Collaborate on action to build organisational, community, and regional resilience in the face of climate change;
- Oversee a comprehensive climate change risk assessment for the region;
- Make use of available environmental, social, cultural and economic research, skills and capabilities to leverage opportunities and mitigate the impacts of climate change;
- Advise on strategies to reduce greenhouse gas emissions (mitigation) and prepare for climate change (adaptation) to inform the development of a regional climate action plan for adoption by the member councils, and to monitor and report annually on achievement of the plan;
- Work collectively as a region to engage with Central Government, including any actions to deliver on responsibilities under the Climate Change National Adaptation Plan;
- Promote consistent and effective leadership, advocacy, communication and engagement on climate change issues to enable individual and collaborative action;
- Champion the integration of partner strategies, programmes, and plans and encourage partnerships with iwi and others in central and local government, health, education, youth, NGOs and business; and
- Share climate change evidence and guidance to inform council work programmes and support explicit consideration of climate change impacts in decisions.

Power to Act

- To receive regular monitoring reports and presentations on the matters set out in the objectives above.

Power to Recommend

- To provide recommendations for member Councils' action and partnership in respect of climate change actions; and
- To recommend an appropriate response/course of action in respect of policy effectiveness reports and monitoring outcomes.

Variations to this Agreement

Amendments to this agreement will be made by resolution of the Regional Chiefs on an as required basis.

Terms of this agreement will also be reviewed annually by Regional Chiefs.

Delegations

The Committee has no general decision-making or financial delegations but from time to time may be given such delegations by Regional Chiefs for specific matters.

Climate Action **Joint** Committee

Manawatū-Whanganui Region

AGREEMENT AND TERMS OF REFERENCE

March 2021

Statement of Purpose

The purpose of the Climate Action **Joint** Committee is as follows:

- To receive scientific evidence and Mātauranga Māori to inform strategic leadership on how the Manawatū-Whanganui Region could achieve climate change mitigation and adaptation; and
- To inform the development of climate change adaptation and mitigation objectives, share information, and facilitate collaborative action to reduce greenhouse gas emissions and prepare for climate change impacts.

Committee Membership

The Committee consists of the following members:

- The Mayor/Chair or designated delegate of each local authority within the Manawatū-Whanganui Region (total 8 members); and
- **Up to eight** non-Councillor members, to represent the views of Tangata Whenua. These appointments will be made by Horizons on the recommendation of iwi leaders, taking into consideration their skills, attributes or knowledge that will assist the work of the Committee.

This Committee may invite advisers to attend relevant portions of the Committee's business.

Election of the Chair and Deputy Chair

The committee will elect a Chair and Deputy Chair by the system described in clause 25(4) Schedule 7 of the Local Government Act 2002.

Meetings

The Committee will sit at least twice each year.

Quorum

A quorum will consist of at least **eight** members.

Meetings may be held in person or by other means (such as audiovisual link) as the Committee agrees where permissible under New Zealand law and the standing orders of the parties.

TERMS OF REFERENCE

Objectives

The operating objectives are:

- Collaborate on action to build organisational, community, and regional resilience in the face of climate change;
- Oversee a comprehensive climate change risk assessment for the region;
- Make use of available environmental, social, cultural and economic research, skills and capabilities to leverage opportunities and mitigate the impacts of climate change;
- Advise on strategies to reduce greenhouse gas emissions (mitigation) and prepare for climate change (adaptation) to inform the development of a regional climate action plan for adoption by the member councils, and to monitor and report annually on achievement of the plan;
- Work collectively as a region to engage with Central Government, including any actions to deliver on responsibilities under the Climate Change National Adaptation Plan;
- Promote consistent and effective leadership, advocacy, communication and engagement on climate change issues to enable individual and collaborative action;
- Champion the integration of partner strategies, programmes, and plans and encourage partnerships with iwi and others in central and local government, health, education, youth, NGOs and business; and
- Share climate change evidence and guidance to inform council work programmes and support explicit consideration of climate change impacts in decisions.

Power to Act

- To receive regular monitoring reports and presentations on the matters set out in the objectives above.

Power to Recommend

- To provide recommendations for member Councils' action and partnership in respect of climate change actions; and
- To recommend an appropriate response/course of action in respect of policy effectiveness reports and monitoring outcomes.

Variations to this Agreement

Amendments to this agreement will be made by resolution of the Regional Chiefs on an as required basis.

Terms of this agreement will also be reviewed annually by Regional Chiefs.

Delegations

The Committee has no general decision-making or financial delegations but from time to time may be given such delegations by Regional Chiefs for specific matters.

Report No.	21-42
Information Only - No Decision Required	

REGIONAL CLIMATE CHANGE RISK ASSESSMENT: PROGRESS REPORT

1. PURPOSE

- 1.1. This report provides an update on the Manawatū-Whanganui Regional Climate Change Risk Assessment project.

2. RECOMMENDATION

That the Committee recommends that Council:

- a. receives the information contained in Report No. 21-42.
- b. notes that the Regional Climate Change Risk Assessment is due to be completed in mid 2021 and will provide important information for action planning by this Committee.
- c. agrees to receive complementary advice on transition and governance risks.

3. FINANCIAL IMPACT

- 3.1. The information in this report has no immediate financial impact.

4. COMMUNITY ENGAGEMENT

- 4.1. A community engagement campaign was conducted in the early stages of this project, to elicit views on values and concerns. The next significant opportunity for engagement is likely to be on completion of the project, in the first or second quarter of FY21/22.

5. SIGNIFICANT BUSINESS RISK IMPACT

- 5.1. This report does not identify any significant business risk.

6. CLIMATE IMPACT STATEMENT

- 6.1. The project described in this report is a major element of the region's response to climate change. Once completed, we anticipate that it will provide a focus for councils' adaptation efforts.

7. BACKGROUND

- 7.1. Over the course of this financial year, the region's local authorities are working together on a **Regional Climate Change Risk Assessment (RCCRA)**. The project is supported by Tonkin and Taylor – an organisation with experience in similar assessments at a national and regional level.
- 7.2. The RCCRA will provide a basis for prioritising and responding to the impacts of climate change in our region, by identifying local issues that most urgently need attention. The project's objectives are to:
 - Identify community risks in the face of climate change;
 - Prioritise those risks for action;

- Build a common understanding of the issues across councils;
- Identify interventions required at a central-government level to enable an effective local response; and
- Share information about vulnerabilities and the approach we are taking with communities.

7.3. The RCCRA is a high-level, largely desktop exercise that uses existing datasets, reports, information, and expert knowledge. The project comprises two stages, as illustrated in Figure 1 below. The first stage assesses exposure of community values to climate change hazards. The second stage considers in more detail the vulnerability (sensitivity and adaptive capacity) of communities and ecosystems to climate impacts. This results in an overall assessment of climate-related risk.

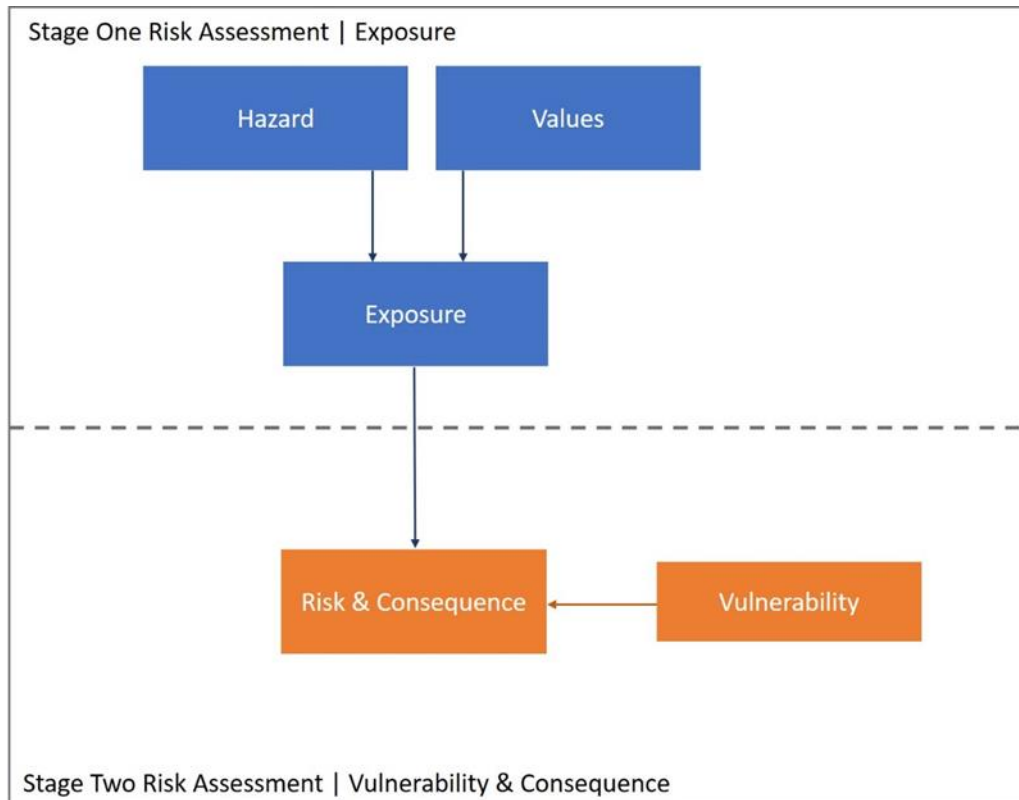


Figure 1: RCCRA project stages

7.4. Tangata whenua involvement is important to the success of the project. Iwi and hapū hold knowledge about climatic conditions and hazards based on long-term experience. They, and their taonga, are likely to be disproportionately affected by climate change. We are seeking to provide opportunities for iwi involvement at each step along the way.

8. PROGRESS TO DATE

8.1. The project is now approaching the completion of Stage One – exposure of things that communities value to climate-related hazards.

8.2. This stage of the project commenced with a community engagement campaign in September 2020, to identify community values and concerns in relation to climate change. The campaign was promoted through multiple channels including social media, council websites, radio, a letterbox newsletter, and direct email. Community members could respond to the survey in a number of ways including an online platform, email and post. The online community engagement tool (Social Pinpoint) included an interactive map on

which respondents could place markers and add comments. Just under 300 responses were received.

- 8.3. Responses have been analysed to provide an initial identification of community values. Broadly, these reflect a strong concern for the natural environment, as well as the built environment, transport, recreation, community wellbeing, and the economy.
- 8.4. Face-to-face workshops and hui were scheduled for early March 2021 – and were disrupted by changes in COVID-19 alert levels. Workshops with council staff, stakeholder groups and industry representatives proceeded online. Planned hui with rangatahi were postponed; these will be rescheduled as a matter of priority.
- 8.5. We are now working to combine information gathered through workshops and earlier community engagement with other datasets, such as flood-risk layers and demographic information, to produce an assessment of ‘exposure’.

9. CONSULTATION

- 9.1. A range of council staff, iwi representatives, and stakeholders have been consulted or involved in some capacity in the project to date. No consultation has occurred specifically in relation to this update report.

10. NEXT STEPS

- 10.1. Stage One of the project is due to be completed in April 2021. An interim report, focusing on the exposure dimension of climate change risk, will be made available to council staff and iwi representatives at that time.
- 10.2. Stage Two will focus on vulnerability, as well as an overall assessment of risk. It will involve further workshops and hui, probably during May.
- 10.3. The final report is due to be completed in mid 2021 and submitted to this Committee for consideration at its September meeting. We anticipate that it will highlight key risks at both a regional and district scale. How best to respond to these issues will be a matter for affected communities, and their councils. We suggest that this Committee take an active role in coordinating that response, providing advice to participating councils, and tackling barriers to progress.
- 10.4. The approach being taken to the RCCRA has a biophysical focus. As a result, it is unlikely to fully consider transition and governance risks for the region. We propose to develop advice on those dimensions separately. That advice would be submitted to this Committee alongside the RCCRA to inform prioritisation and action planning.

11. SIGNIFICANCE

- 11.1. This is not a significant decision according to the Council’s Policy on Significance and Engagement.

Amy Lennard
CLIMATE RISK PROJECT LEAD

Tom Bowen
PRINCIPAL ADVISOR, STRATEGY & POLICY

ANNEXES

There are no attachments for this report.